香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

HKU SPACE PO LEUNG KUK STANLEY HO COMMUNITY COLLEGE

LEARNING PROGRAMME ACCREDITATION

DIPLOMA OF APPLIED EDUCATION

OCTOBER 2026

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA2168), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap. 592) (AAVQO), was commissioned by the HKU SPACE Po Leung Kuk Stanley Ho Community College（香港大學專業進修學院保良局何鴻燊社區書院） (the Operator) to conduct a Learning Programme Accreditation (LPA) exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the Diploma of Applied Education programme of the Operator meets the stated objectives and Hong Kong Qualifications Framework (QF) Level 3 standard and can be offered as an accredited programme; and

(b) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 25-26 August 2026.

2. HKCAAVQ'S DETERMINATION

Learning Programme Accreditation

2.1 HKCAAVQ has determined that subject to the compliance with the Restrictions set out in 2.4, the Diploma of Applied Education programme meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2027 to 31 August 2029.

2.2 **Validity Period**

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the LPA are specified as follows:

Name of Operator(s)	HKU SPACE Po Leung Kuk Stanley Ho Community College 香港大學專業進修學院保良局何鴻燊社區書院
Name of Award Granting Body	HKU SPACE Po Leung Kuk Stanley Ho Community College 香港大學專業進修學院保良局何鴻燊社區書院

Title of Learning Programme	Diploma of Applied Education 應用教育文憑
Title of Qualification(s) (Exit Award(s))	Diploma of Applied Education 應用教育文憑
Primary Area of Study and Training	Humanities
Sub-area (Primary Area of Study and Training)	Humanities
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 3
QF Credits	150
Mode(s) of Delivery and Programme Length	Full-time, 1 year Part-time, 2 years 1,500 notional learning hours (including 600 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 September 2027 to 31 August 2029
Number of Enrolment(s)	Full-time: One enrolment per year Part-time: Three enrolments per year
Maximum Number of New Students	Full-time: 2027/28 academic year: Maximum 60 students 2028/29 academic year: Maximum 100 students Part-time: 2027/28 academic year: Maximum 160 students 2028/29 academic year: Maximum 240 students Maximum 35 students per class
Specification of Competency Standards-based Programme	☐ Yes ☑ No
Specification of Generic Competencies-based Programme	☐ Yes ☑ No

Vocational Qualifications Pathway Programme	☐ Yes ☑ No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	66 Leighton Road, Causeway Bay, Hong Kong 香港銅鑼灣禮頓道 66 號

2.4 **Restriction(s)**

The Operator is expected to fulfil and comply with all Restrictions during the validity period as stipulated in the accreditation report.

Restriction(s)	**Date of Fulfilment**
<u>Whole Programme</u> <u>Restriction 1</u> The Operator has to be registered under the amended Post Secondary Colleges Ordinance (Cap. 320) on or before 31 July 2028, and maintain the status thereafter.	On-going
<u>EC5 Practices of Tour Escort and Tourist Guide</u> <u>Restriction 2</u> The Operator has to be listed by the Travel Industry Authority as an approved organisation for the pre-examination training courses for tourist guides and tour escorts before the commencement of the Cluster, and maintain the status thereafter.	On-going

2.5 **Recommendation(s)**

HKCAAVQ offers the following recommendations for continuous improvement.

Recommendation(s)
<u>EC2 Digital Marketing and Advertising</u> <u>Recommendation 1</u> The Operator should review, and enhance where necessary, the assessment schemes and assessment specifications of the three Elective courses in the

Elective Cluster to ensure they can effectively facilitate the reliable assessment of students' attainment of the course intended learning outcomes.

Whole Programme

Recommendation 2

The Operator should provide the programme management and teaching staff with training on assessment design to enhance their assessment setting and vetting competency.

Recommendation 3

The Operator should review and purchase on a timely basis the library resources and physical facilities specific to the Programme and Elective Clusters, and make them easily accessible to the students.

Recommendation 4

The Operator should review the programme documents thoroughly before the commencement of the Programme to ensure they are accurate and consistent.

Recommendation 5

The Operator should review, and revise as appropriate, the programme documents in conjunction with the DAE Operations Manual, keeping track of any subsequent updates of the Manual, to ensure full compliance with the relevant parameters in the implementation of the Programme.

2.6 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report. During the validity period, HKCAAVQ may request the Operator to provide evidence, such as admission related information, to demonstrate that the Operator and the Programme continue to comply with the determinations and meet the relevant accreditation standards.

3. INTRODUCTION

3.1 The HKU SPACE Po Leung Kuk Stanley Ho Community College (HPSHCC) is currently registered under the Education Ordinance (Cap. 279) (Registration Number 569364). The College has been offering post-secondary programmes

including Advanced Certificate and Higher Diploma programmes at QF Level 4, and the Diploma in College Foundation Studies at QF Level 3.

4. PROGRAMME DETAILS

4.1 Programme Objectives

The DAE programme aims to:

PO1 encourage students to pursue lifelong learning through a curriculum that is student-centred, flexible, and relevant to their diverse personal development needs;

PO2 help students build up a firm foundation to further their academic and vocational development; and

PO3 equip students with the 21st century competencies needed for study and work in a digitised world and amidst evolving social needs.

EC1 Basic Computer Programming and Network Security（基礎電腦程式製作及網絡保安）

本選修群組旨在應對香港資訊科技行業的發展，裝備學員在資訊科技上的主要領域，為香港現今的資訊科技界人才培育上，提供所需人才。

EC2 Digital Marketing and Advertising（數碼營銷及廣告）

本選修群組旨在讓學員全面掌握數碼營銷的基礎知識與實務技能，包括消費者行為與心理、社交媒體及電子商貿的市場應用，以及廣告設定與內容製作的基本原則。課程同時培養學員運用數據分析工具以支援行銷決策，提升對市場需求與用戶行為的理解，並加強其策劃、設計及執行行銷項目的能力。透過小組活動及實務導向學習，學員亦能發展團隊合作、溝通協調及問題解決等職場所需的核心能力，為日後升學或投身相關行業奠定穩固基礎。

EC3 Disciplinary Forces and Cybercrimes（紀律部隊與科技罪行）

本選修群組提供與紀律部隊工作及科技罪行相關的基礎與應用課程，包括「紀律部隊基礎概論」、「紀律部隊面試及入職技巧」及「科技罪行導論」，以回應數碼化發展所帶來的網絡安全挑戰。透過有系統的課程設計，學員將了解紀律部隊角色、執法理念及維持社會秩序的功能，並認識科技發展對犯罪模式及執法工作的影響，培養分析能力。

EC4 Fundamental Rehabilitation Care（基礎復康護理）

本選修群組旨在解決香港社會對復康服務的大量需求以及專職醫療人員的嚴重缺乏，其中最首要的工作就是大量培訓更多此類人手。故此，本選修群組的目的是要提供基礎的健康科學課程，裝備學員復康知識及技能，好能投身於前線醫護助理的工作，支援專職醫療人員的社區服務或進一步修讀相關的醫療及健康課程。

EC5 Practices of Tour Escort and Tourist Guide（領隊及導遊實務）

本選修群組旨在裝備學員通過領隊領牌考試及導遊領牌考試，使畢業學員能夠符合旅遊業監管局發出領隊牌照及導遊牌照的申請考試要求。本課程使學員掌握導遊及領隊工作的角色及職責，了解與工作有關的條例及持份者之餘，亦運用基本知識和技巧處理入境旅行團和外遊旅行團的運作、顧客服務、風險管理及突發事件。課程亦裝備學員在提供導遊服務時展示有效的演說技巧及應用有關知識處理危機個案，以裝備畢業學員執行導遊職務時符合行為規範。

EC6 Sport Development, Performance and Outdoor Sports Coaching（運動發展、表現及戶外運動教練學）

本選修群組旨在讓學員掌握運動發展及行政、戶外運動教練學及基礎運動表現的核心知識，並透過理論與實踐並重的學習，培養學員設計、策劃及組織各類運動項目的能力。課程同時加強學員在戶外運動帶領、教練技巧及領導能力方面的發展，並提升其基礎體能與運動技術水平。透過小組活動及實務訓練，學員亦能培養團隊合作、有效溝通及問題解決能力，為日後升學或投身運動及康體相關行業奠定穩固基礎。

4.2 Programme Intended Learning Outcomes

Upon completion of the DAE programme, students should be able to:

PILO1 demonstrate functional competence in English and Chinese in daily life, study and work settings and communicate information and ideas effectively;

PILO2 apply numerical and information technology skills in authentic situations;

PILO3 identify problems and provide appropriate solutions from multiple perspectives;

PILO4 engage in effective interpersonal communication in daily life, study and work settings;

PILO5 apply knowledge and skills in a specialised field to familiar and sometimes unfamiliar situations;

PILO6 pursue their academic and career aspirations actively and display positive attitudes towards work and learning; and

PILO7 recognise the importance of perseverance, integrity, being trustworthy and responsible in study and work settings.

EC1 Basic Computer Programming and Network Security（基礎電腦程式製作及網絡保安）

完成本選修群組後，學員應能：

EILO1 認識電腦程式語言Python的基本概念與開發原理，能運用常見的程式語言及開發工具編寫簡單應用程式，並了解初級程式員的行業狀況；

EILO2 熟練運用各類辦公軟體以提升工作效率，並掌握網頁編寫之基本技術，發展設計、開發及發佈具良好使用者體驗之基礎網站之能力；及

EILO3 理解資料及網絡保安的核心概念、技術與常見威脅，能運用適當的保安措施與工具保護系統及數據安全，了解初級網絡保安技術人員的行業狀況。

EC2 Digital Marketing and Advertising（數碼營銷及廣告）

完成本選修群組後，學員應能：

EILO1 了解數碼營銷策略和消費者行為分析的知識，能夠在數碼化環境中有效地吸引和影響目標受眾；

EILO2 掌握利用社交媒體平台和電子商貿技術來促進業務增長，並增進客戶參與的知識和技能；及

EILO3 掌握內容營銷管理和數碼視頻製作的實踐技能，能夠創建具吸引力的內容，從而提高目標客戶的參與度及達至營銷目標。

EC3 Disciplinary Forces and Cybercrimes（紀律部隊與科技罪行）

完成本選修群組後，學員應能：

EILO1 了解紀律部隊在現代社會中的多元角色和重要性，包括公共安全、社區支援以及對抗網絡犯罪等；

EILO2 掌握紀律部隊應對各類犯罪的策略，以及科技發展與警務及執法工作的整合應用，從而認識處理實體及網絡犯罪的基本方法；及

EILO3 了解相關範疇之升學及就業前景和行業發展，包括發展面試及工作準備技巧。

EC4 Fundamental Rehabilitation Care（基礎復康護理）

完成本選修群組後，學員應能：

EILO1 掌握人體解剖學、生理學及常見疾病之病理與治療基礎，並能將相關知識應用於康復護理實踐中；

EILO2 安全地提供基層醫療護理、健康教育及基本康復護理技術，以協助治療師促進患者功能恢復及生活質量；及

EILO3 協助治療師按既定指引參與個人化康復計劃的制定及執行，了解康復與醫療相關領域之升學及職業發展前景。

EC5 Practices of Tour Escort and Tourist Guide（領隊及導遊實務）

完成本選修群組後，學員應能：

EILO1 說明領隊或導遊的角色及職責、相關的法例及行為規範，保持高工作質量及對所代表的旅行代理商及旅客負責的重要性；

EILO2 說明因應不同背景的旅客提供適當的領隊或導遊服務及顧客服務的技巧，並在指導下執行相關技巧；及

EILO3 識別旅行團運作時常見的風險; 並在指導下運用基本原則及技巧，演示減低相關危機的能力。

EC6 Sport Development, Performance and Outdoor Sports Coaching（運動發展、表現及戶外運動教練學）

完成本選修群組後，學員應能：

EILO1 了解運動發展及行政的理論和在不同領域上的實踐；

EILO2 認識戶外運動教練的基礎知識和技能，包括教學方式、領導力和風險管理；及

EILO3 提升自身基礎運動表現，了解訓練他人技術上的所需，並體驗策劃和組織運動項目。

4.3 Programme Structure

Course Group	Course	QF Level	QF Credit
Core Courses	Chinese Language#	3	150
	English Language		
	Mathematics		
Complementary Courses	Career and Life Planning		
	Digital Citizenship		
	Interpersonal Communication and Personal Development		
	Maths Plus		
	Technological Innovation		
Elective Cluster	Elective course 1		
	Elective course 2		
	Elective course 3		
# *including 30 hours of Putonghua*		**Total**	**150**

Elective Cluster	Elective Courses
EC1 Basic Computer Programming and Network Security 基礎電腦程式製作及網絡保安	1a. 電腦及編程入門 1b. 辦公室軟件及網站編寫 1c. 網絡保安概論
EC2 Digital Marketing and Advertising 數碼營銷及廣告	2a. 數碼營銷與消費行為 2b. 社交媒體及電子商貿 2c. 數碼營銷內容及影片製作
EC3 Disciplinary Forces and Cybercrimes 紀律部隊與科技罪行	3a. 紀律部隊基礎概論 3b. 紀律部隊面試及入職技巧 3c. 科技罪行導論
EC4 Fundamental Rehabilitation Care 基礎復康護理	4a. 基礎健康科學 4b. 基層醫療及常見疾病 4c. 復康護理實務技巧
EC5 Practices of Tour Escort and Tourist Guide 領隊及導遊實務	5a. 領隊實務基礎 5b. 導遊實務基礎 5c. 導遊實務應用技巧
EC6 Sport Development, Performance and Outdoor Sports Coaching 運動發展、表現及戶外運動教練學	6a. 運動發展及行政入門 6b. 戶外運動教練概論 6c. 基礎運動表現

4.4 Graduation Requirements

- attain at least an overall mark of 50% and an attendance rate of 80% or above in each course; and
- complete at least 10 hours of Life-wide Learning (LWL) activities.

4.5 Admission Requirements

- Completion of Secondary Six in Hong Kong or other studies equivalent to 12 years of progressive study, e.g. Grade 12 in overseas countries, Senior Secondary Three in the Chinese Mainland, etc.; OR
- Aged 21 or above (upon the first school day of that academic year).

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.

5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.

5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.

5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.

5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 Qualifications Register

5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.

5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

HKCAAVQ Report No.: 26/217